

## CONTENT

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College code  
00412501

# 1. Instructions for the installation.

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1. If your user-Id is blocked, you will not receive the OTP which is required for installing the app.

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2. There should not be the same mobile number/E-mail id for multiple users in the system, it should be unique.

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3. If attendance is entered when your device is offline, the app will only update after you are reconnected to the internet.

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4. In the mobile application there is no option to access the previous instances, hence only current instance can be accessed..

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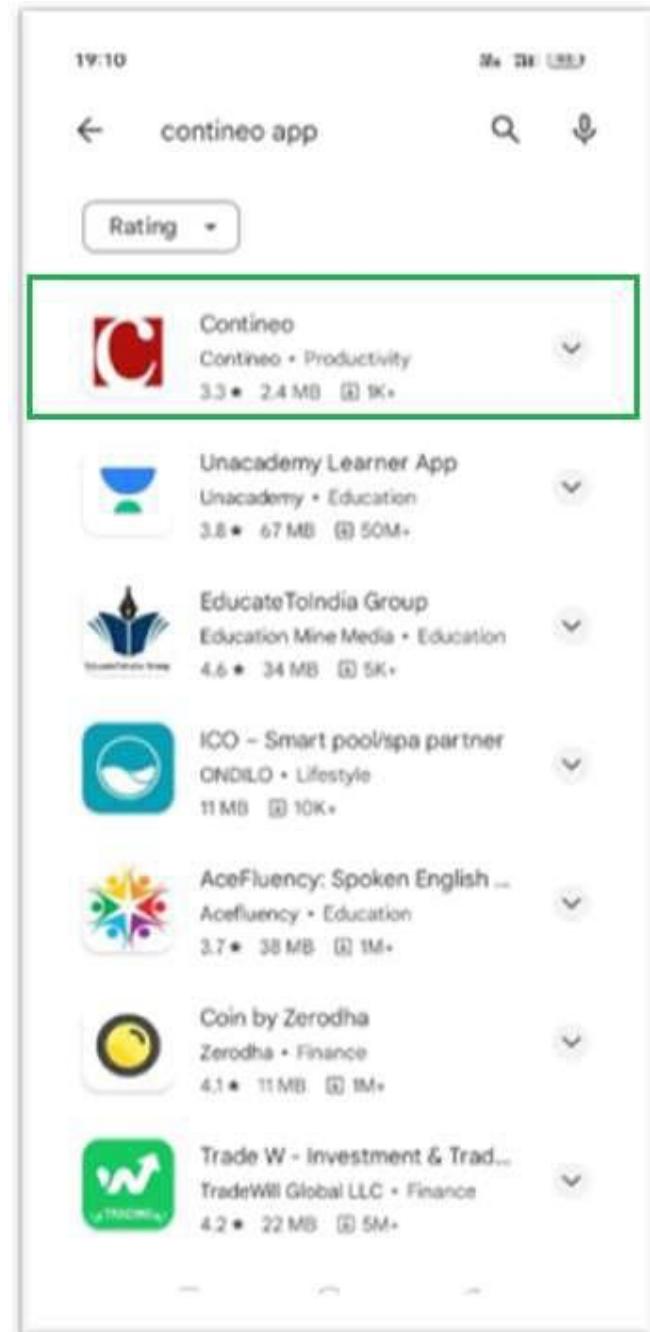
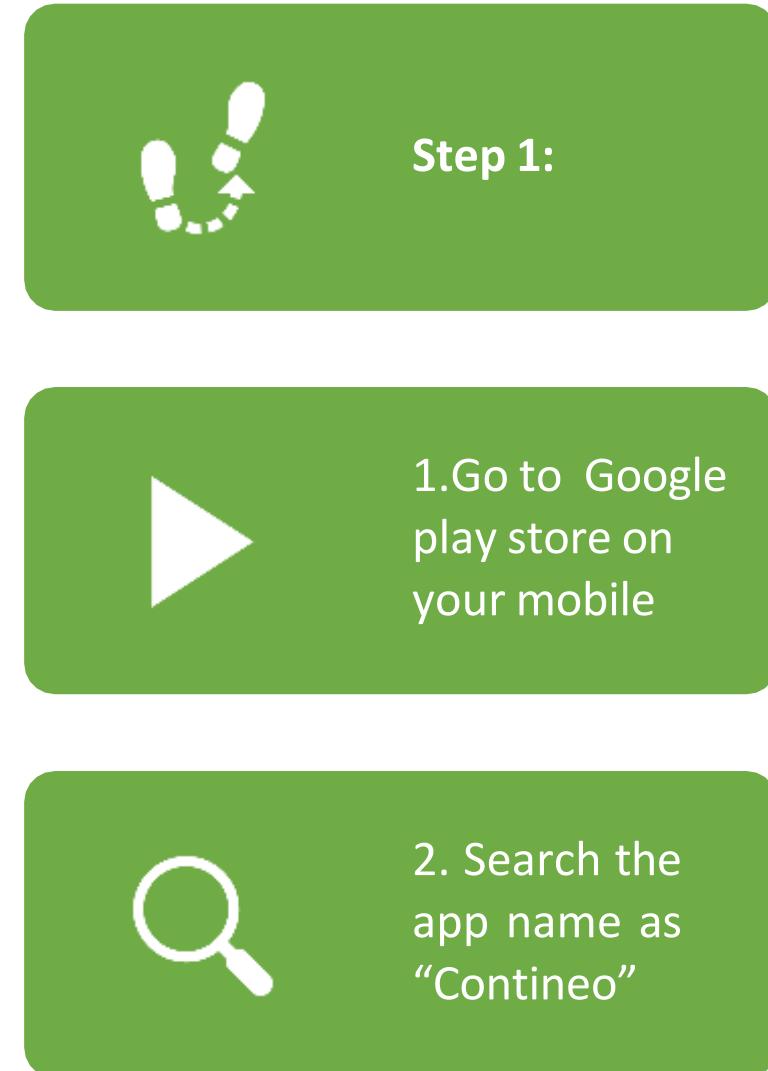
5. The College code required to install the app which is displayed on the desktop login page.

## 2. IMPORTANT INSTRUCTIONS FOR THE MOBILE APP USERS

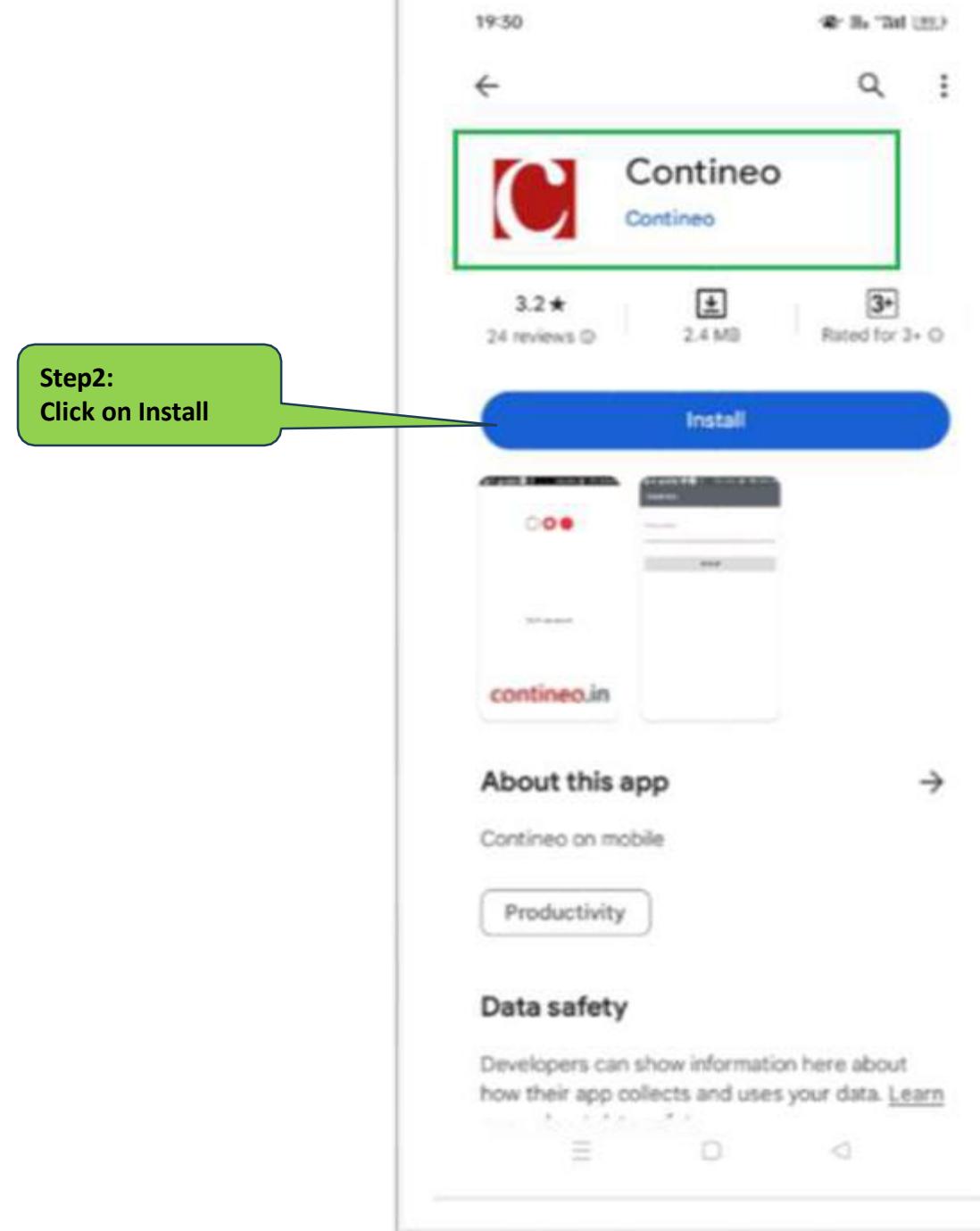
Functionality	Mobile Application (important instructions)
1. Attendance change Request	If any changes required in the attendance, please do it in the desktop. (For example: change request HOD approval flow etc.)
2. Freeze Button	At the end of the semester freezing should be done in the desktop only, however before freezing attendance can be entered in the mobile app.  Post freezing, you cannot edit the attendance, however if you want to edit the attendance after freezing, please contact the Dr.Vidyavathi Madam to unfreeze the button.
3. Issues resolution through mobile App	<b>1. Data related issues:</b> Eg: If course name wrong displayed/assigned courses are not shown/students list -this kind of issues resolved by one/two days based on type of issues.  <b>2. Application changes related issues:</b> Eg: If any message needs to displayed/ any fields options needs to add -this kind of issues are taking more time to resolved (one week).

3.  
(a)

How to install the application for Android users



3.  
(a) How to install  
the application  
for Android users



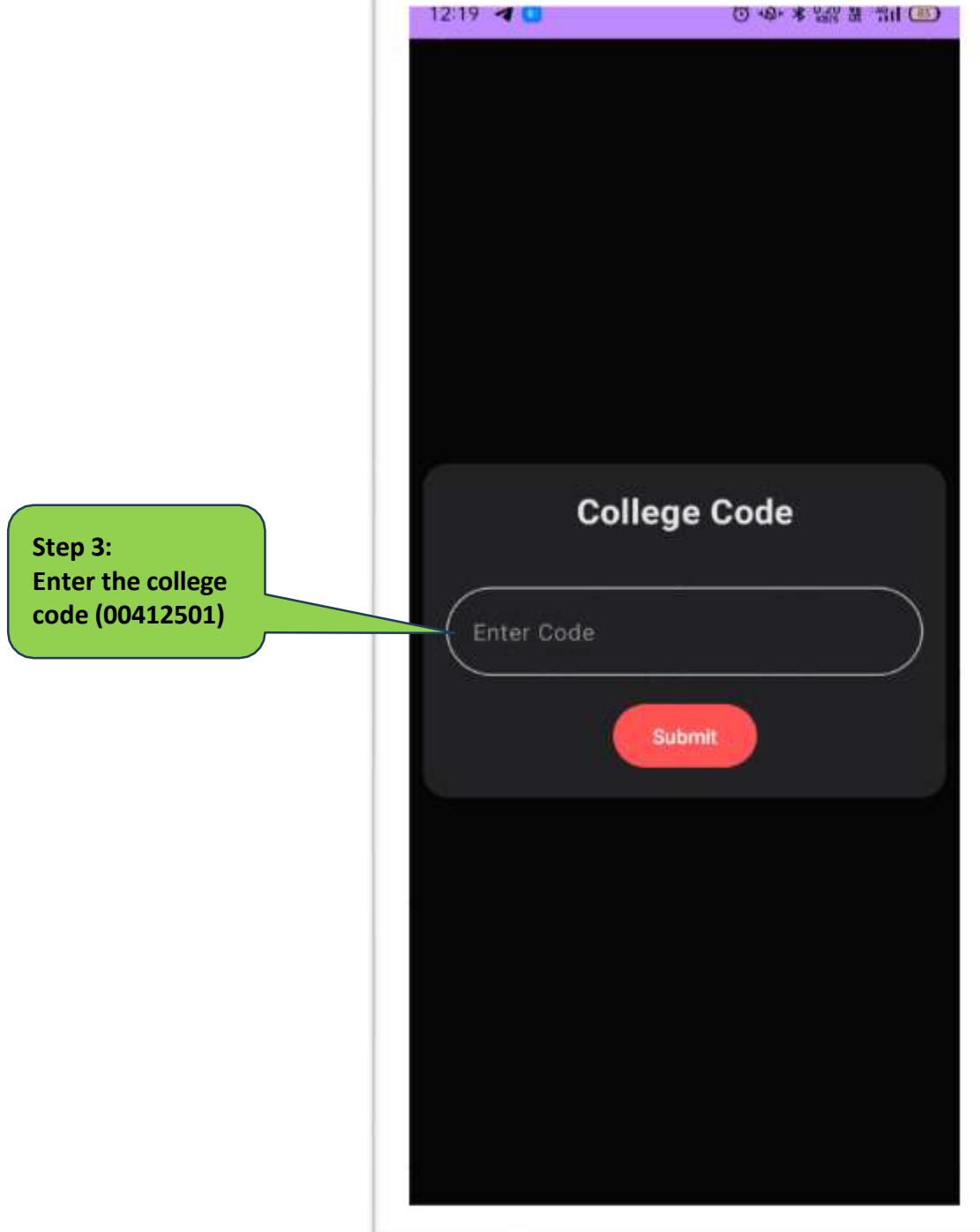
### 3. (a) How to install the application for Android users

Please note:  
kindly wait until the  
app is installed on  
your mobile.  
After installing the  
app, go to the  
home screen click  
on “Contineo App”  
as shown in the  
screen.

Contineo App

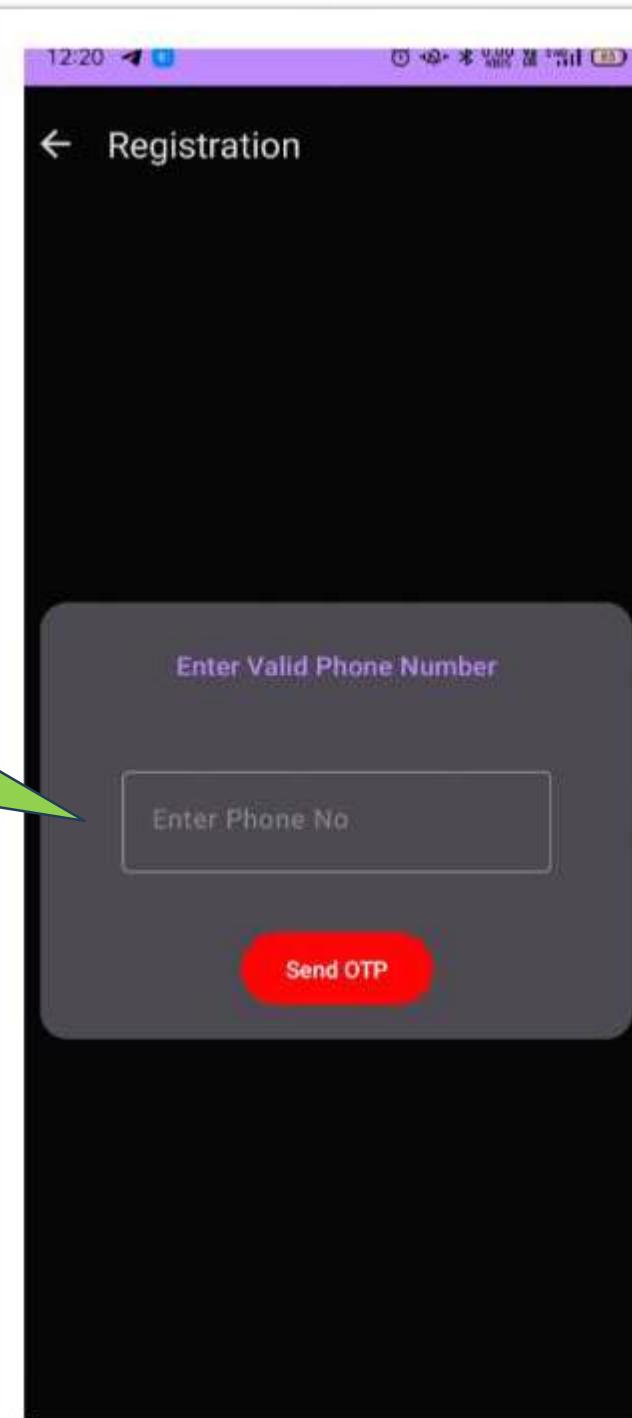


3.
  - (a) How to install the application for Android users



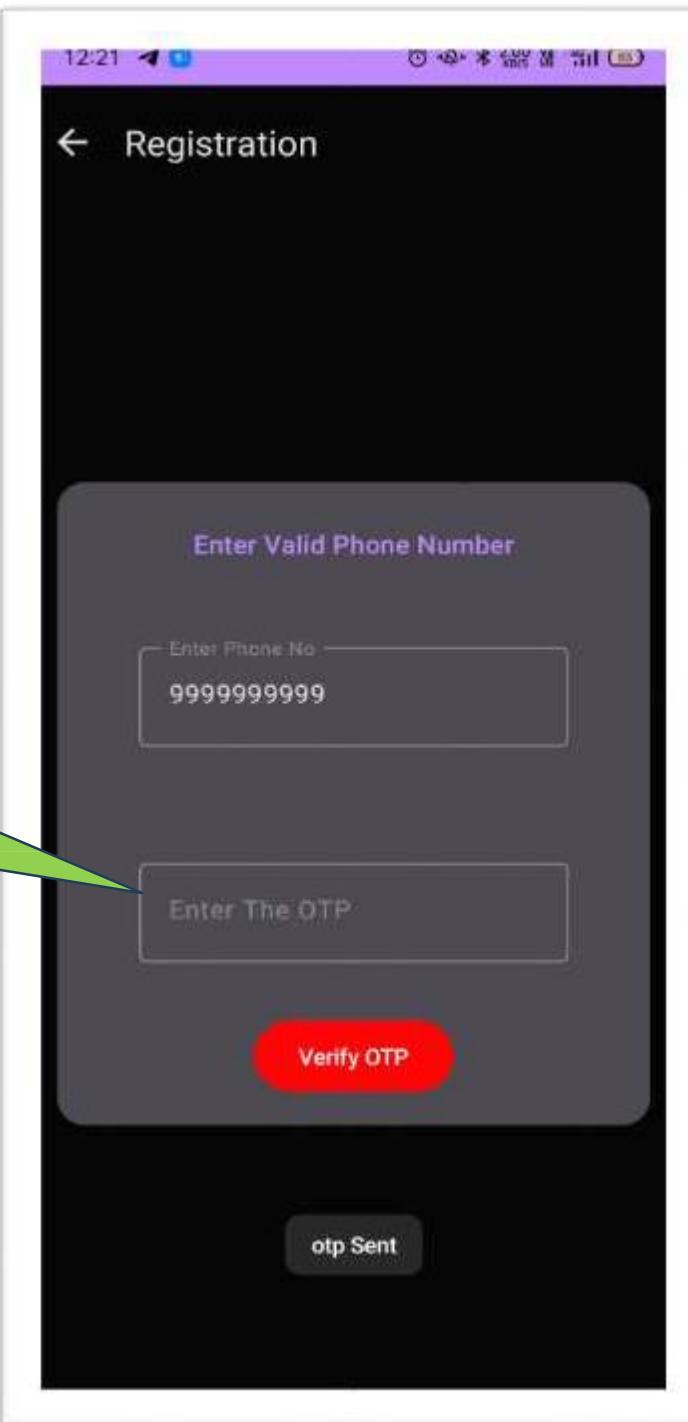
### 3. (a) How to install the application for Android users

**Step4:**  
Enter your mobile number  
(which has been updated  
available into the system)  
Please note: Please  
contact SDSC office if they  
are any changes in the  
mobile number.



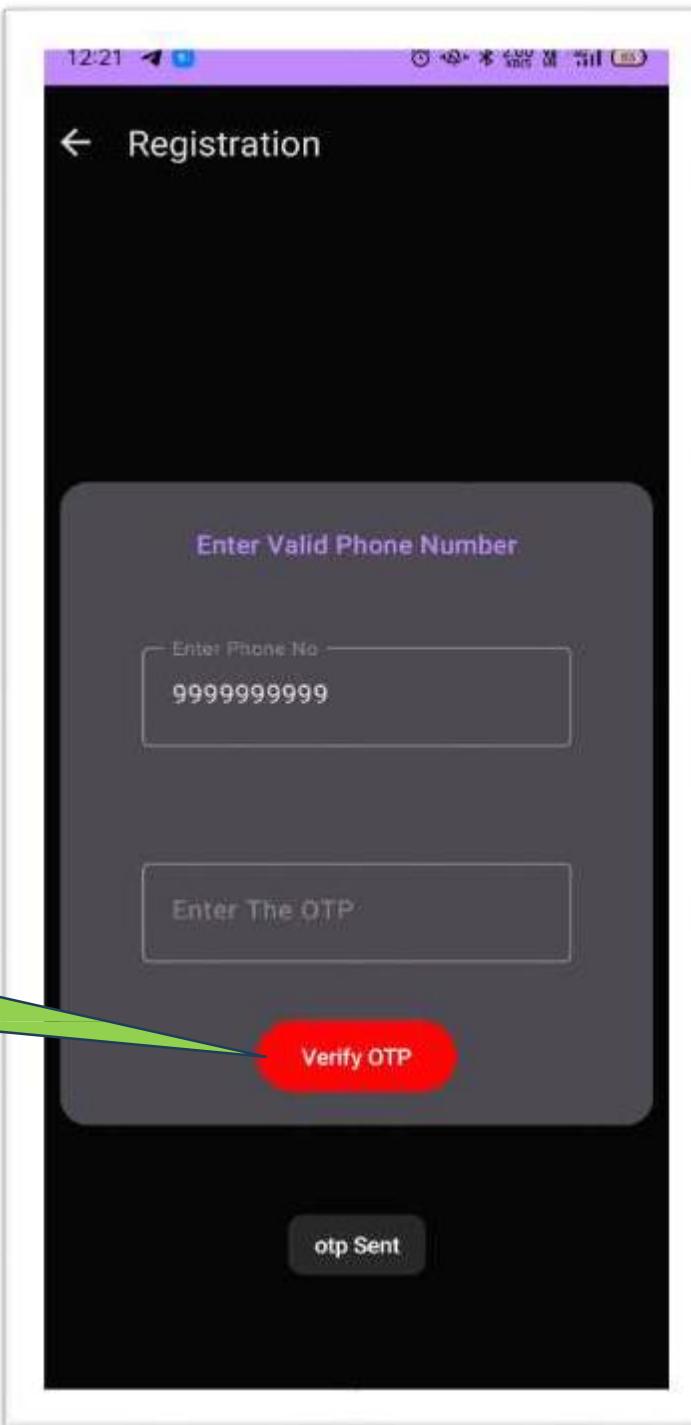
3.  
(a) How to install  
the application  
for Android users

**Step 5:**  
You will receive an OTP on  
your registered mobile  
number .  
Here entered the received  
OTP.



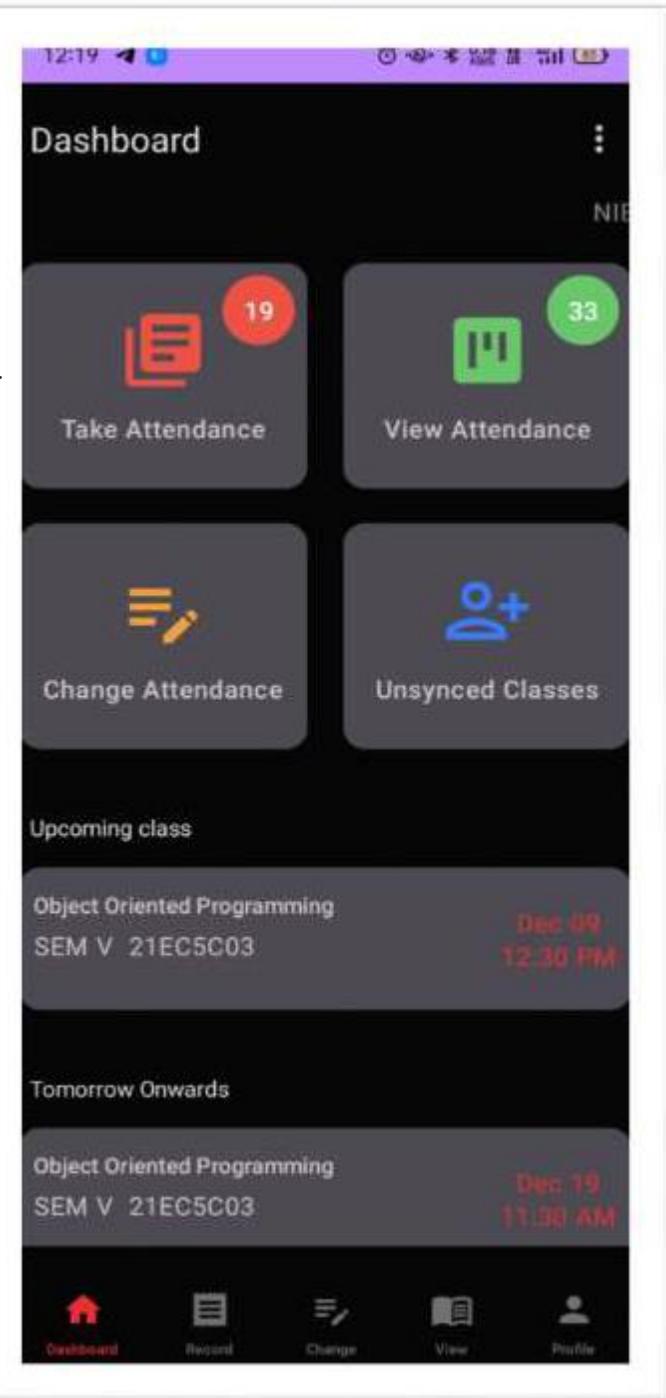
3.  
(a) How to  
install the  
application for  
Android users

Step 6:  
Select on “verify OTP”



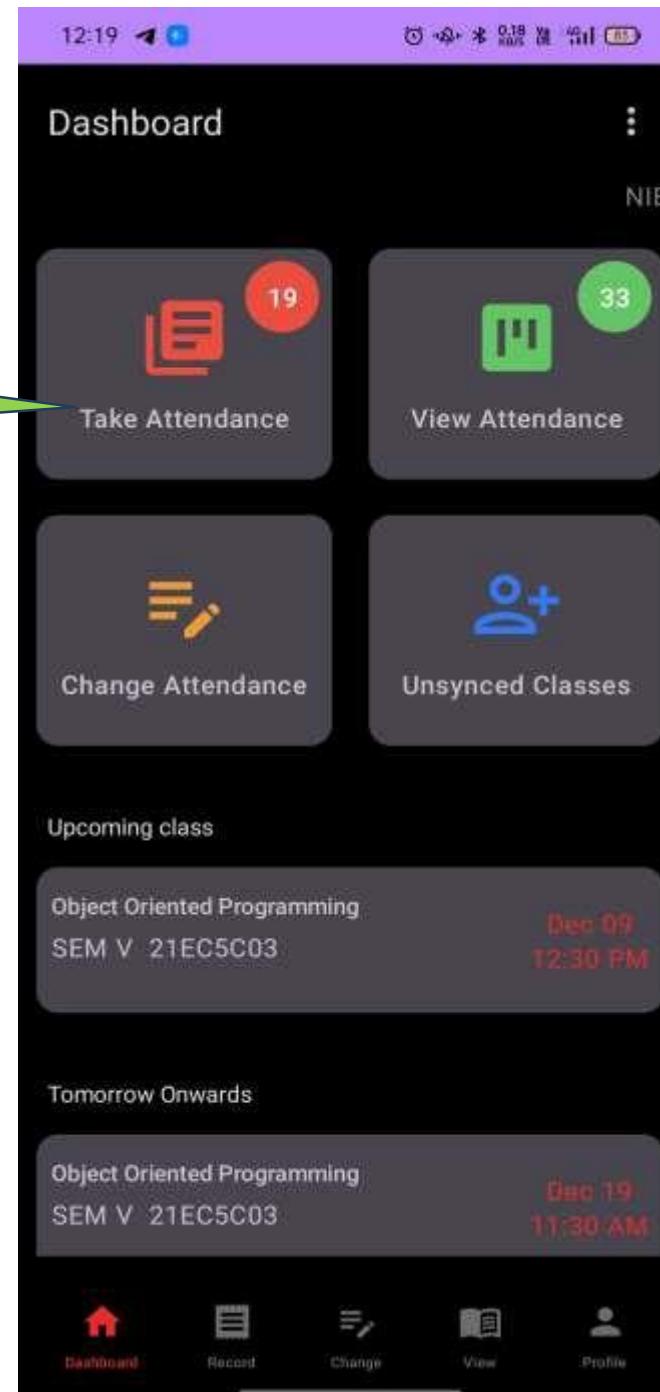
## 4. Dashboard View

This is the  
Dashboard View



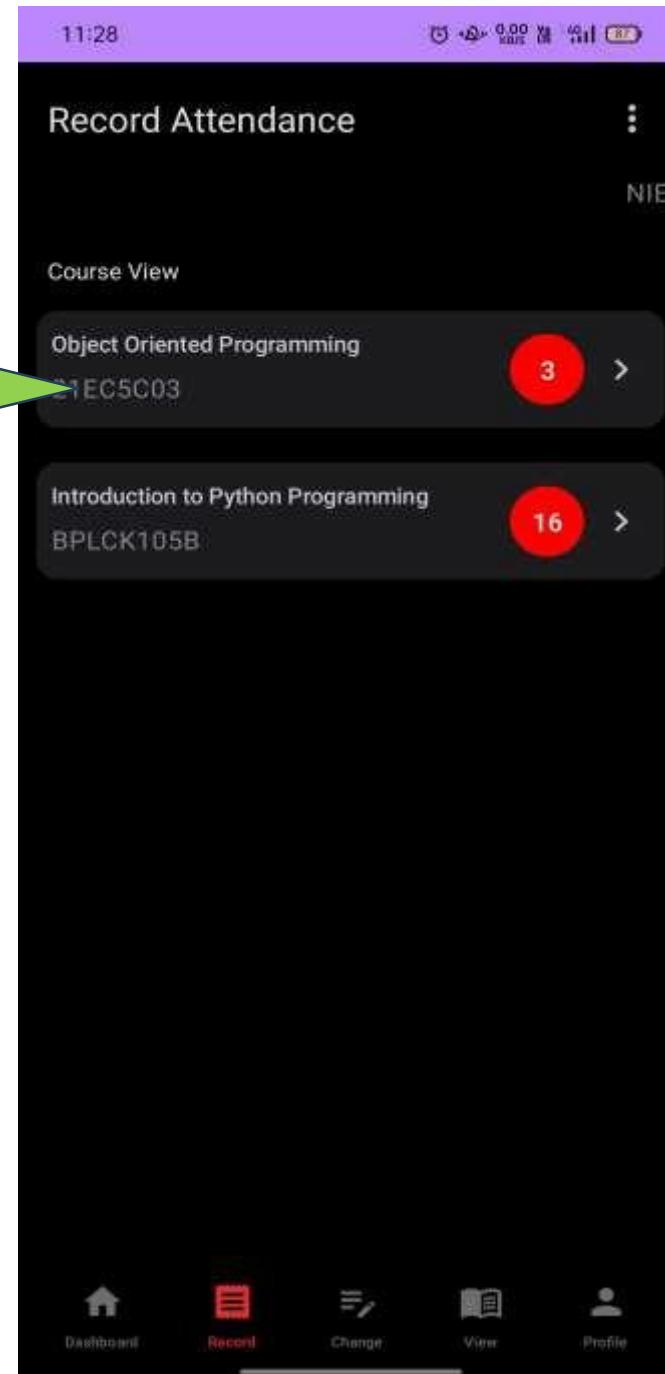
## 5. How to take the attendance

Step 7:  
Click on take  
attendance



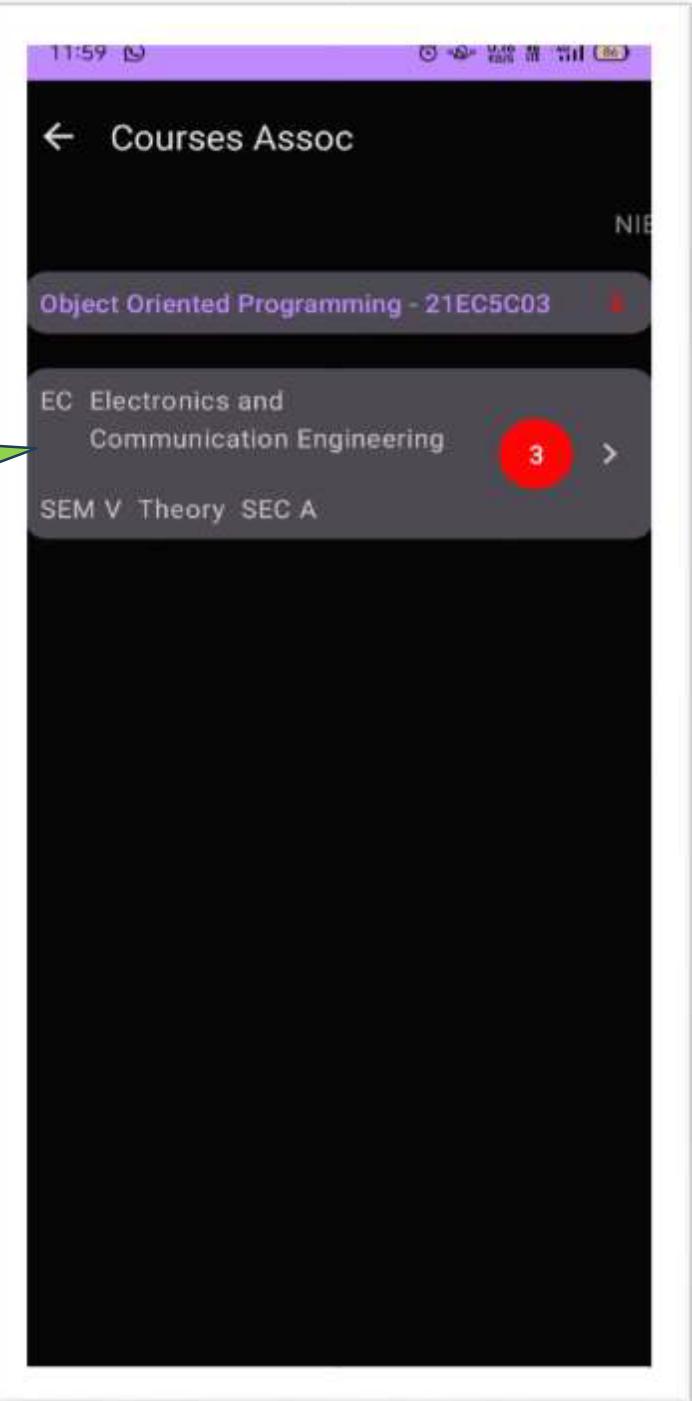
## 5. How to take the attendance

**Step 8:**  
Here courses are displayed.  
Select the course for which  
you want to take the  
attendance.



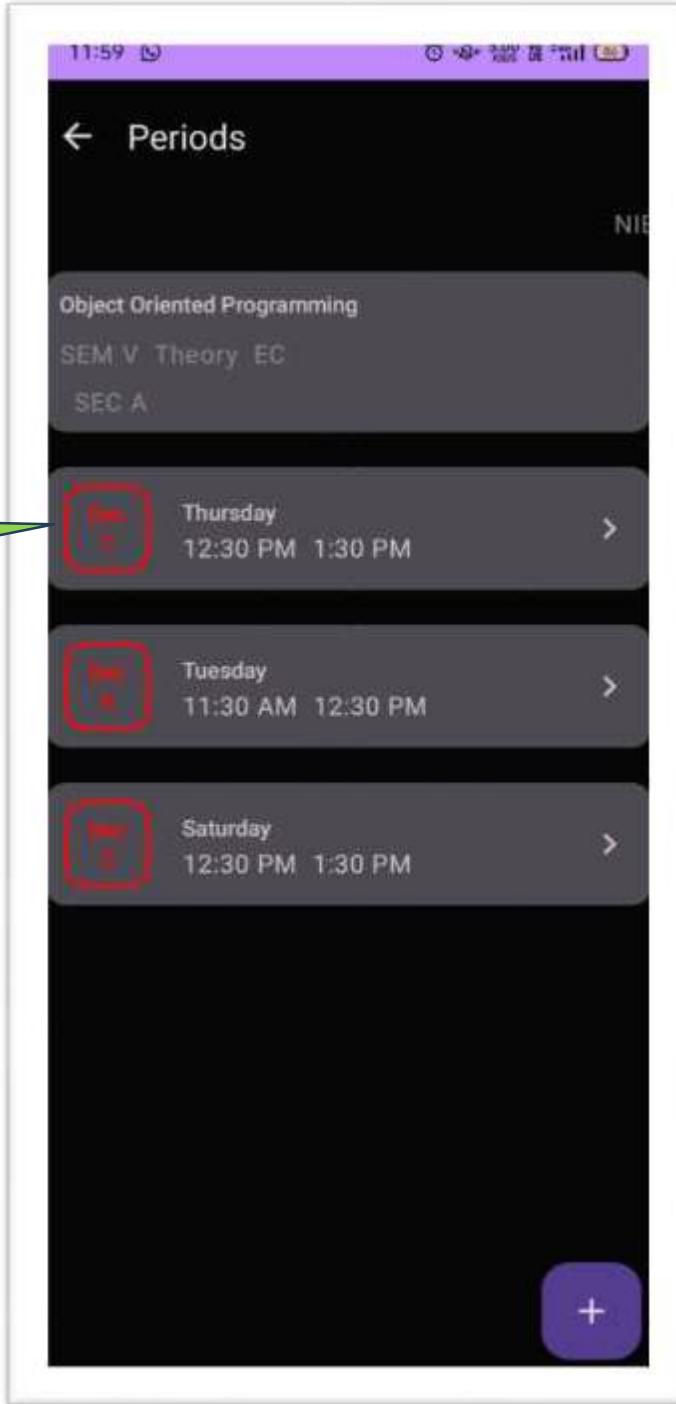
## 5. How to take the attendance

**Step 9:**  
Select on this to view  
the course details.



## 5. How to take the attendance

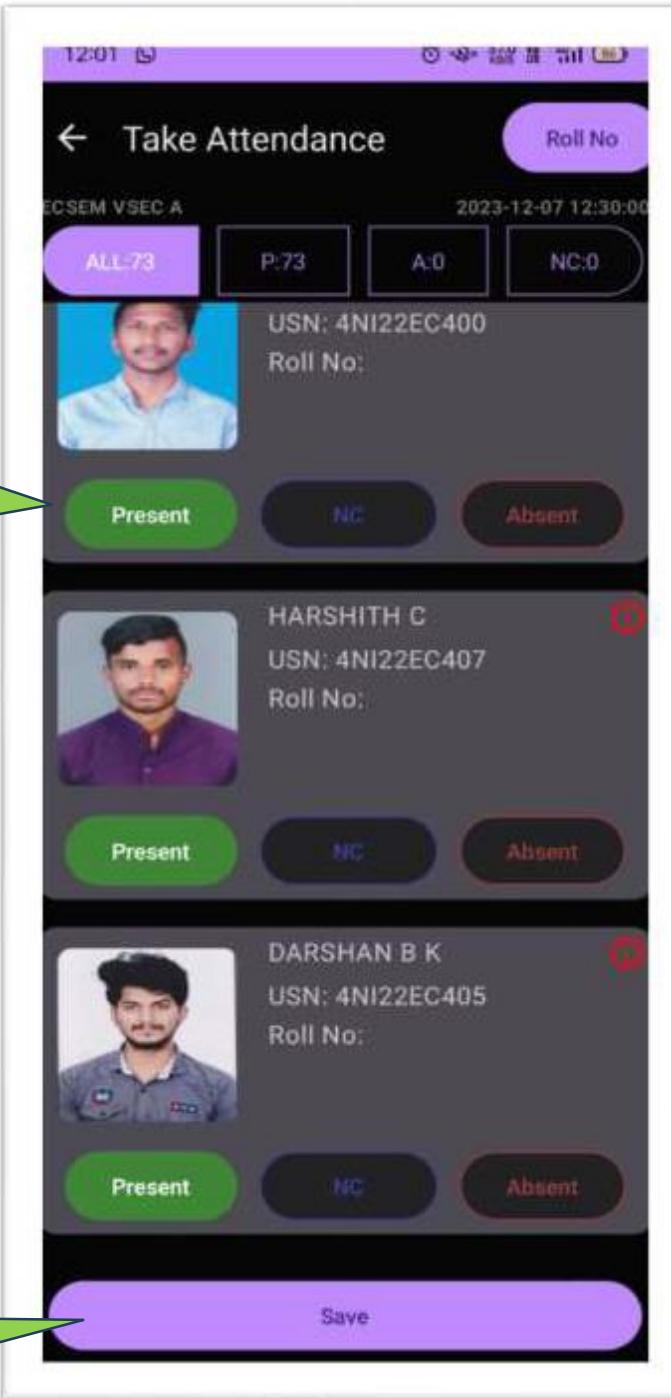
**Step 10:**  
Select the date.



## 5. How to take the attendance

**Step 11:**  
Select present/absent/NC  
to Mark the attendance.

**Step 12:**  
Click on save



## 6. How to view the attendance

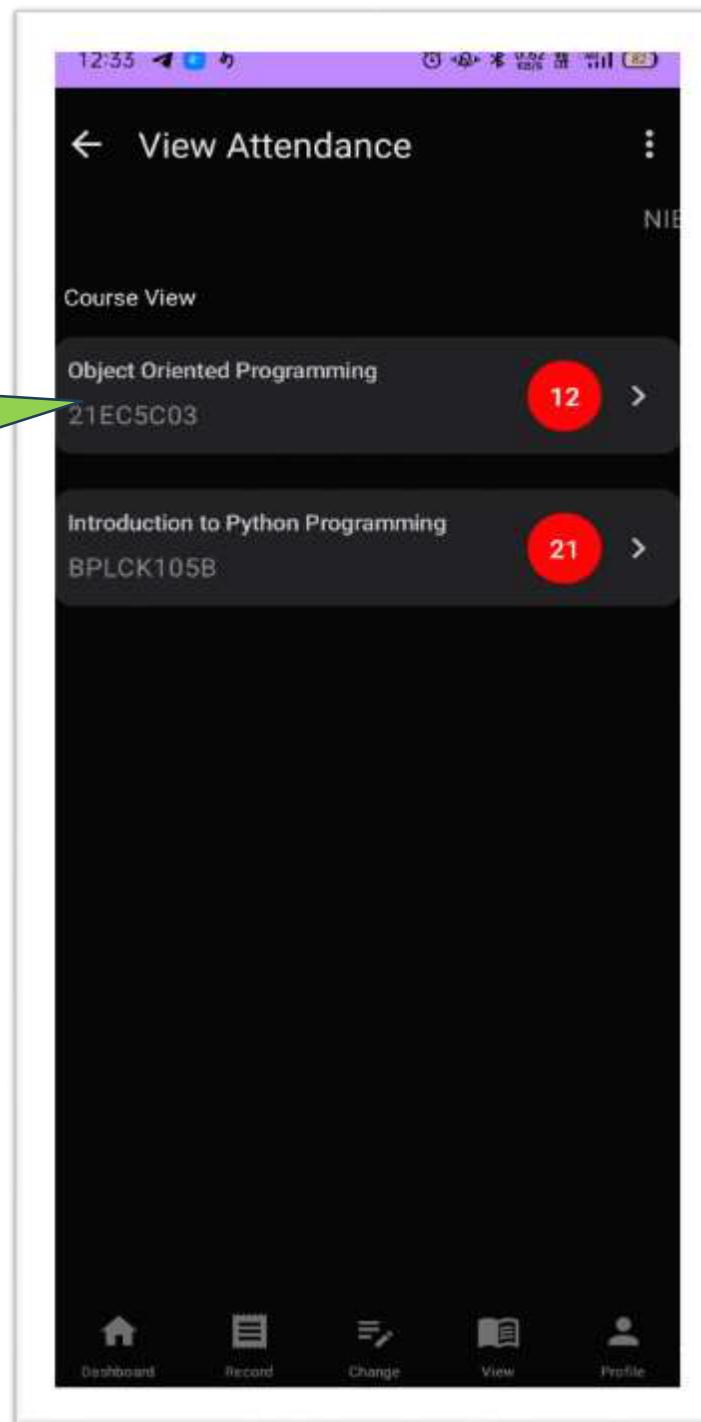


**Step 13:**  
If you want to view the attendance, select on "View Attendance"

Please note : Here you can view all the attendance entered by the App/desktop.

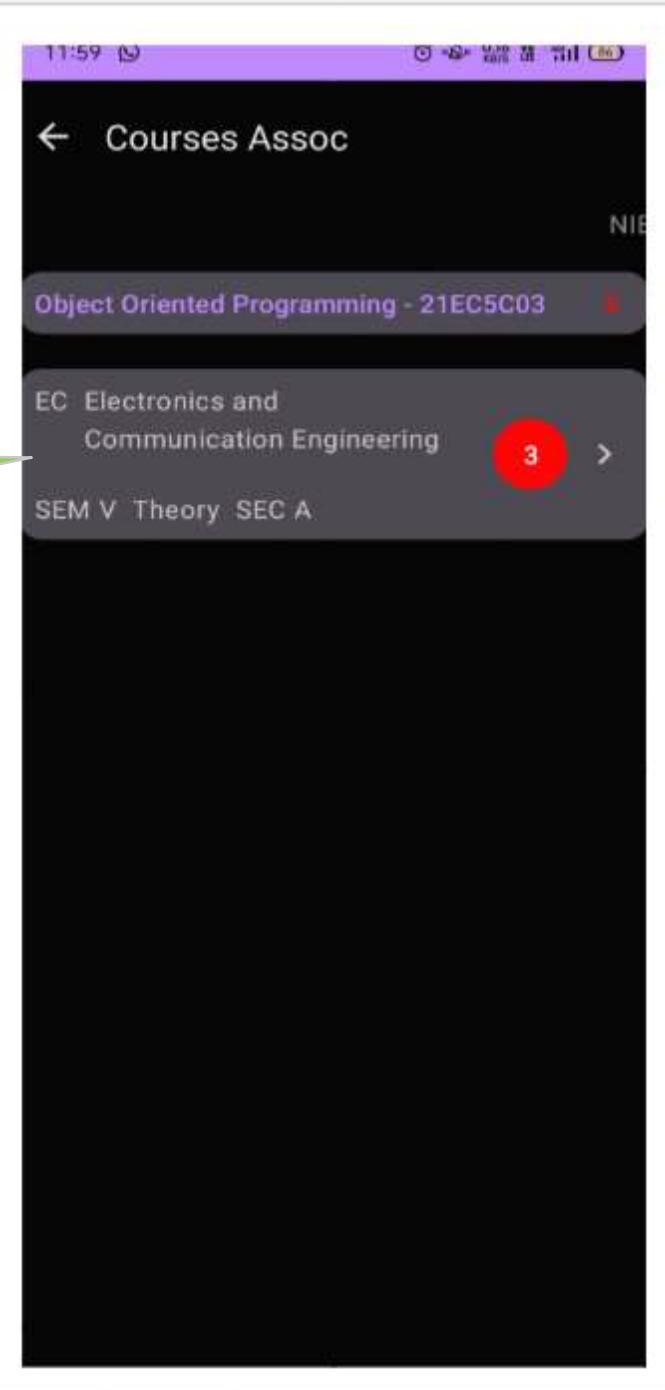
## 6. How to view the attendance

**Step 14:**  
Here you can view marked attendance course list.  
Select the course

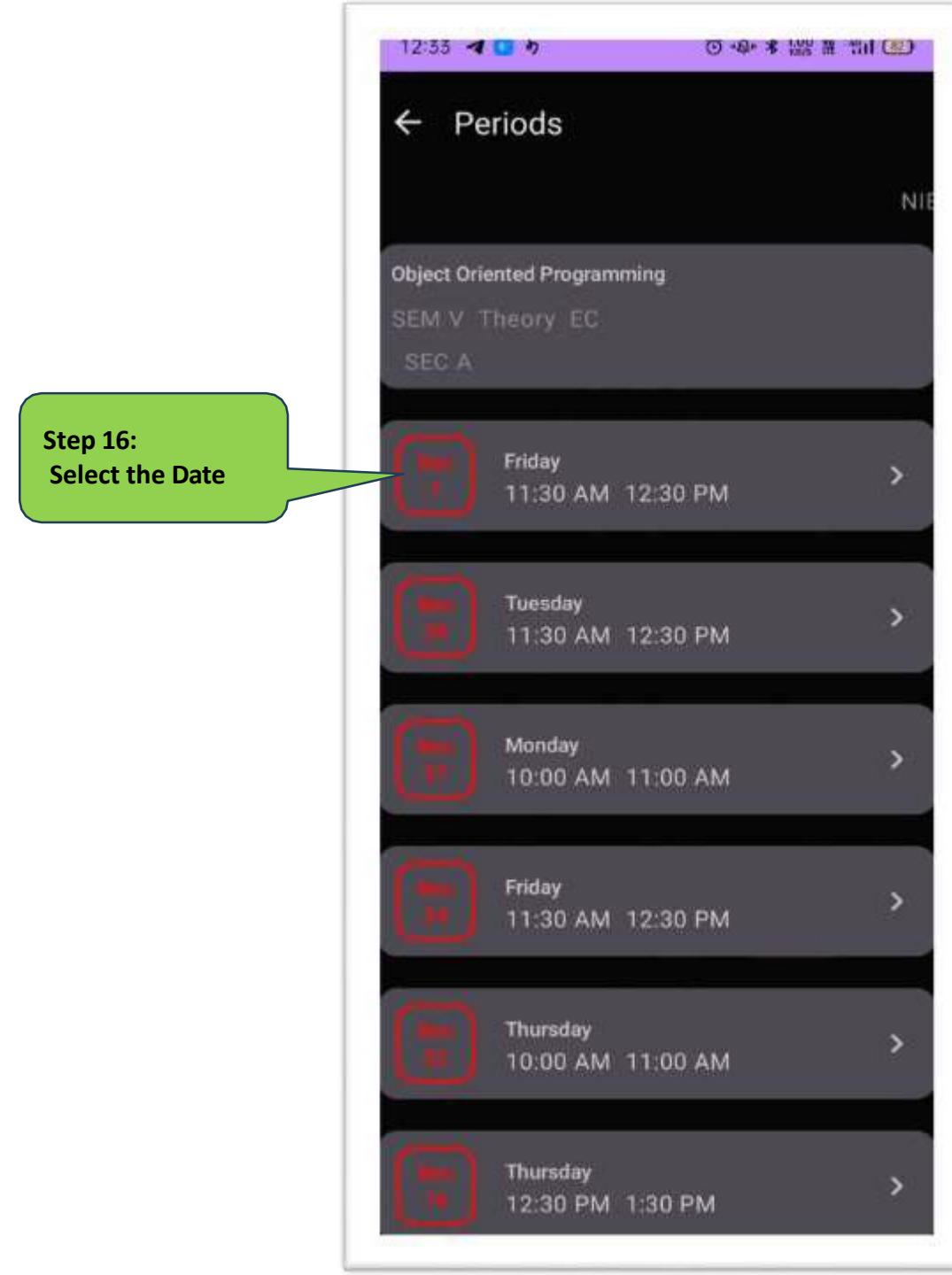


## 6. How to view the attendance

**Step 15:**  
Select the course

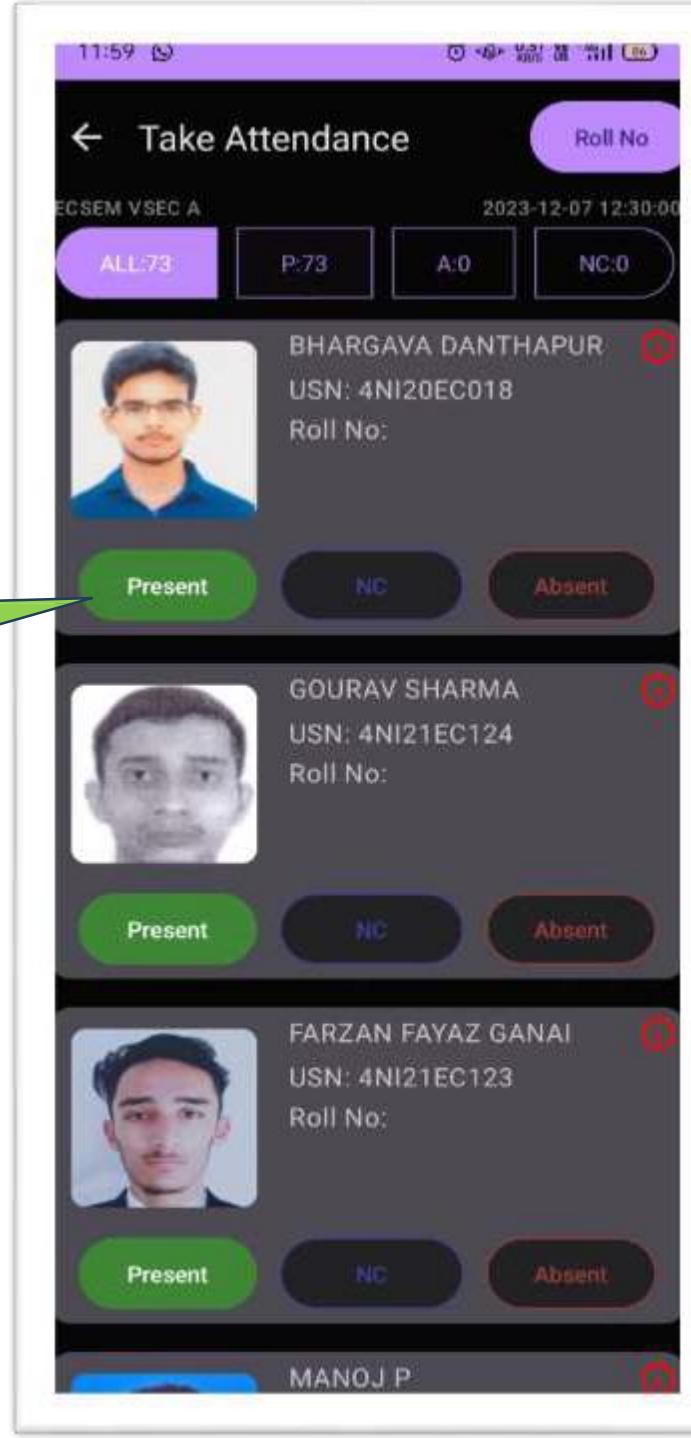


## 6. How to view the attendance



## 6. How to view the attendance

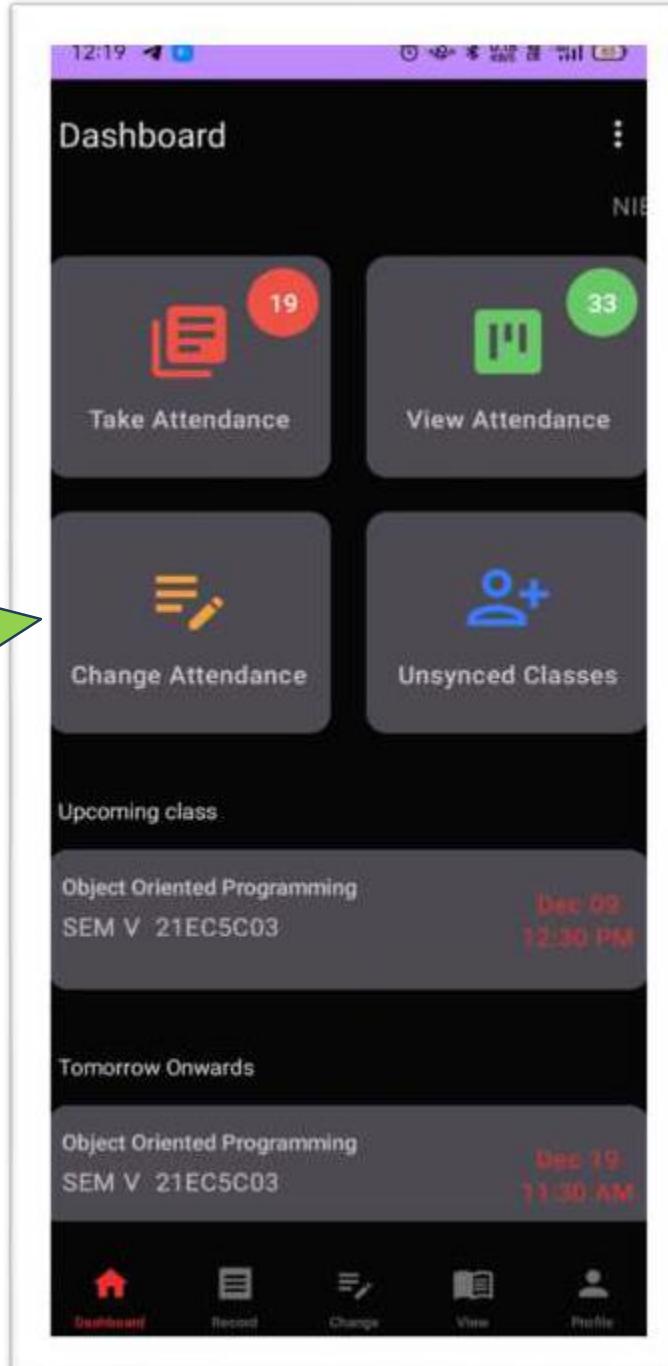
Step 17: Here you can view the marked attendance classes



## 7. How to change the attendance

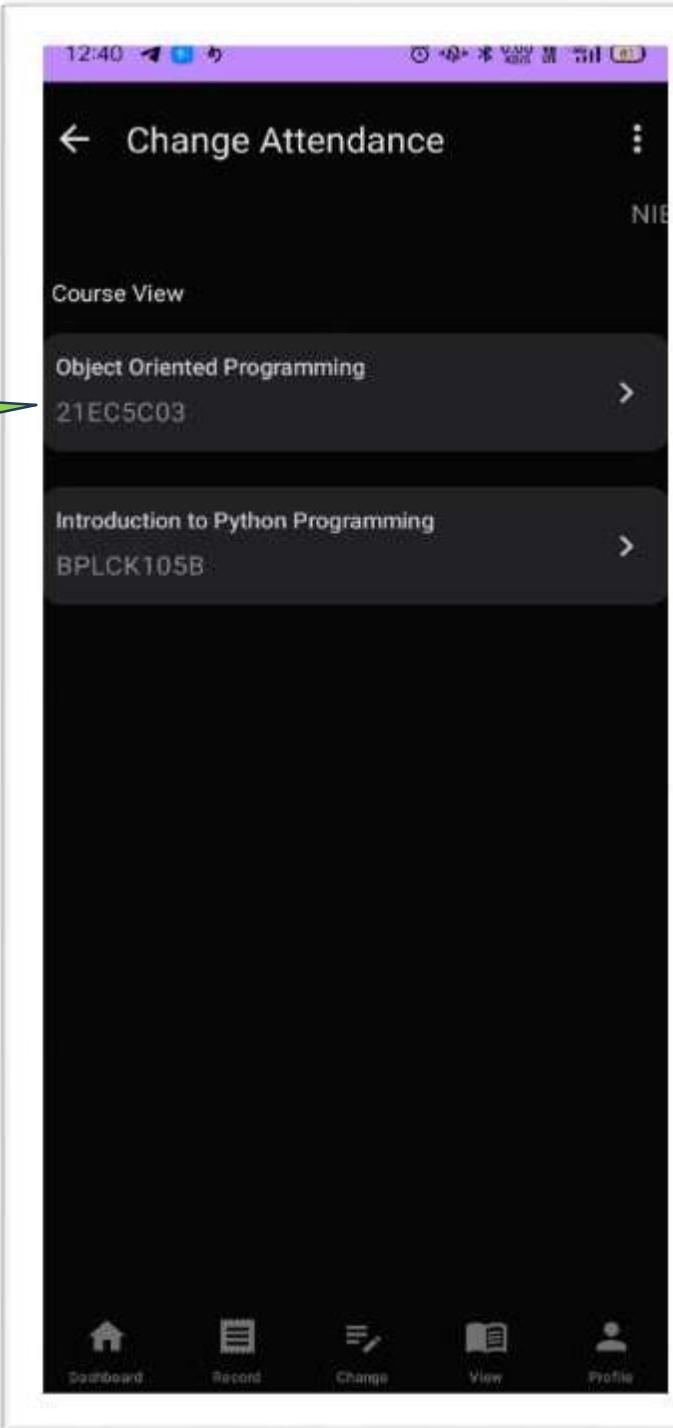
**Step 18: click on changes attendance**

Please note :  
attendance which are  
entered by the desktop  
those attendance  
cannot edit through  
mobile app.



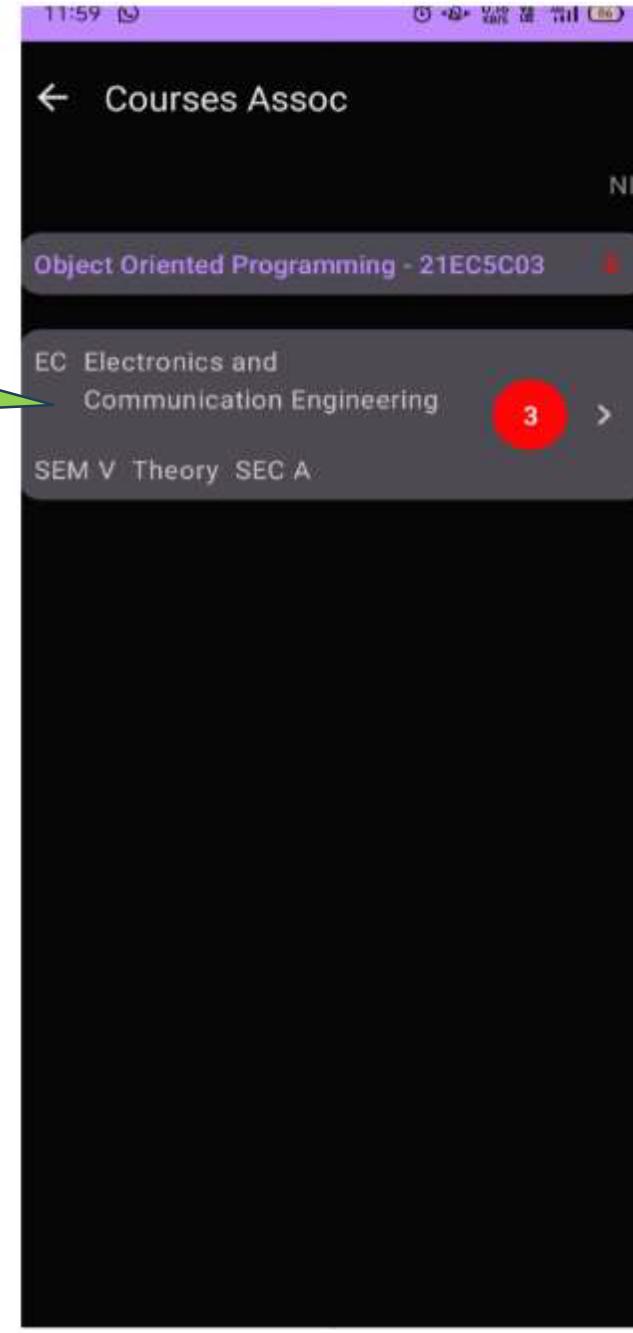
## 7. How to change the attendance

Step 19:  
Select the course



## 7. How to change the attendance

**Step 20:**  
Select the course

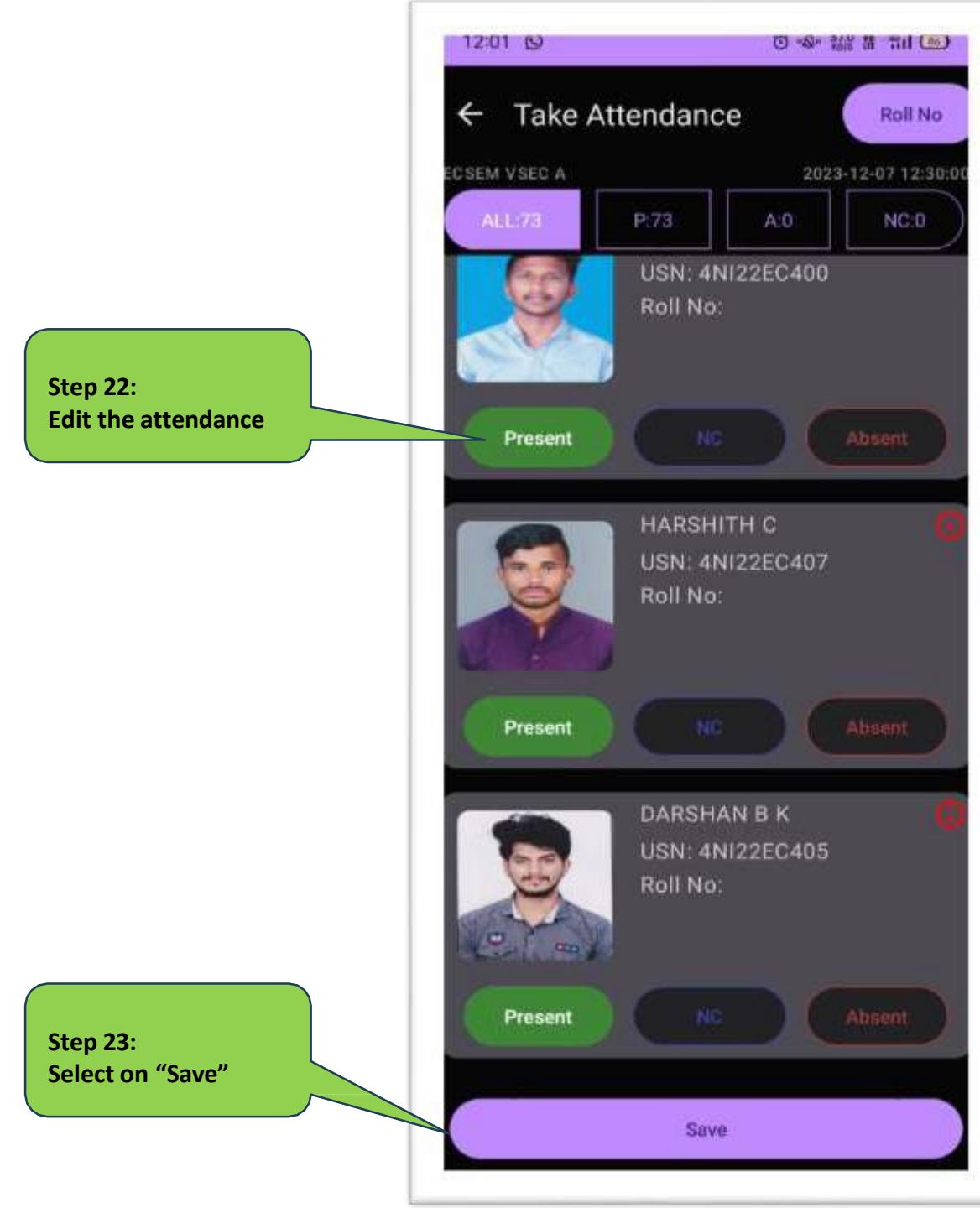


## 7. How to change the attendance

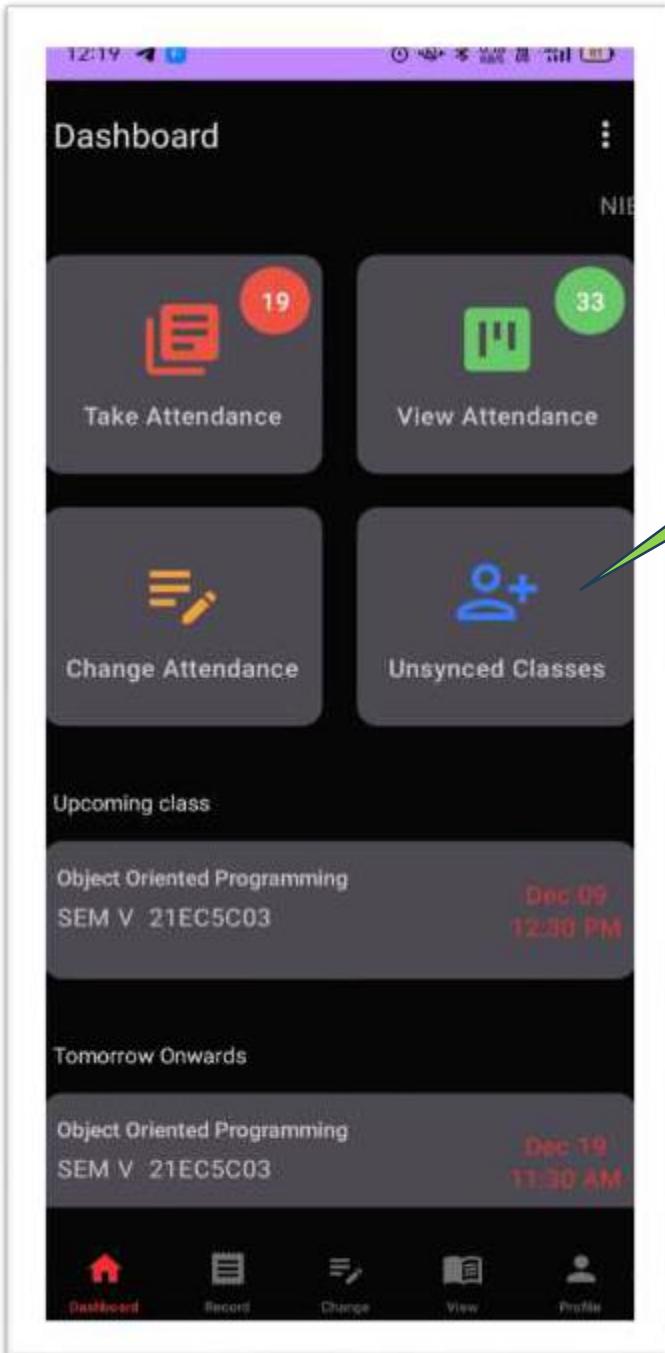
**Step 21 :**  
Select the course



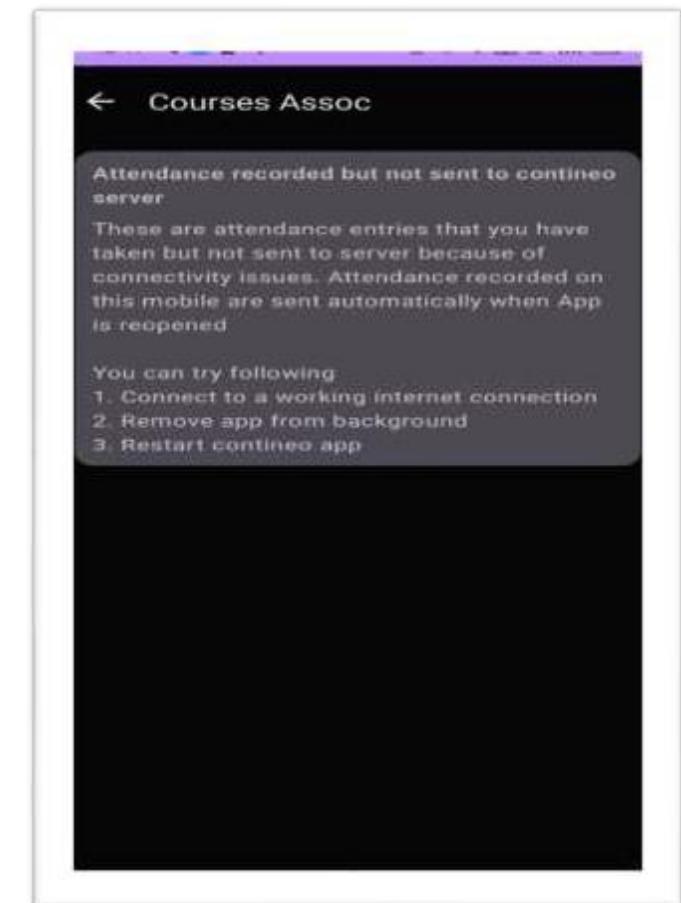
## 7. How to change the attendance



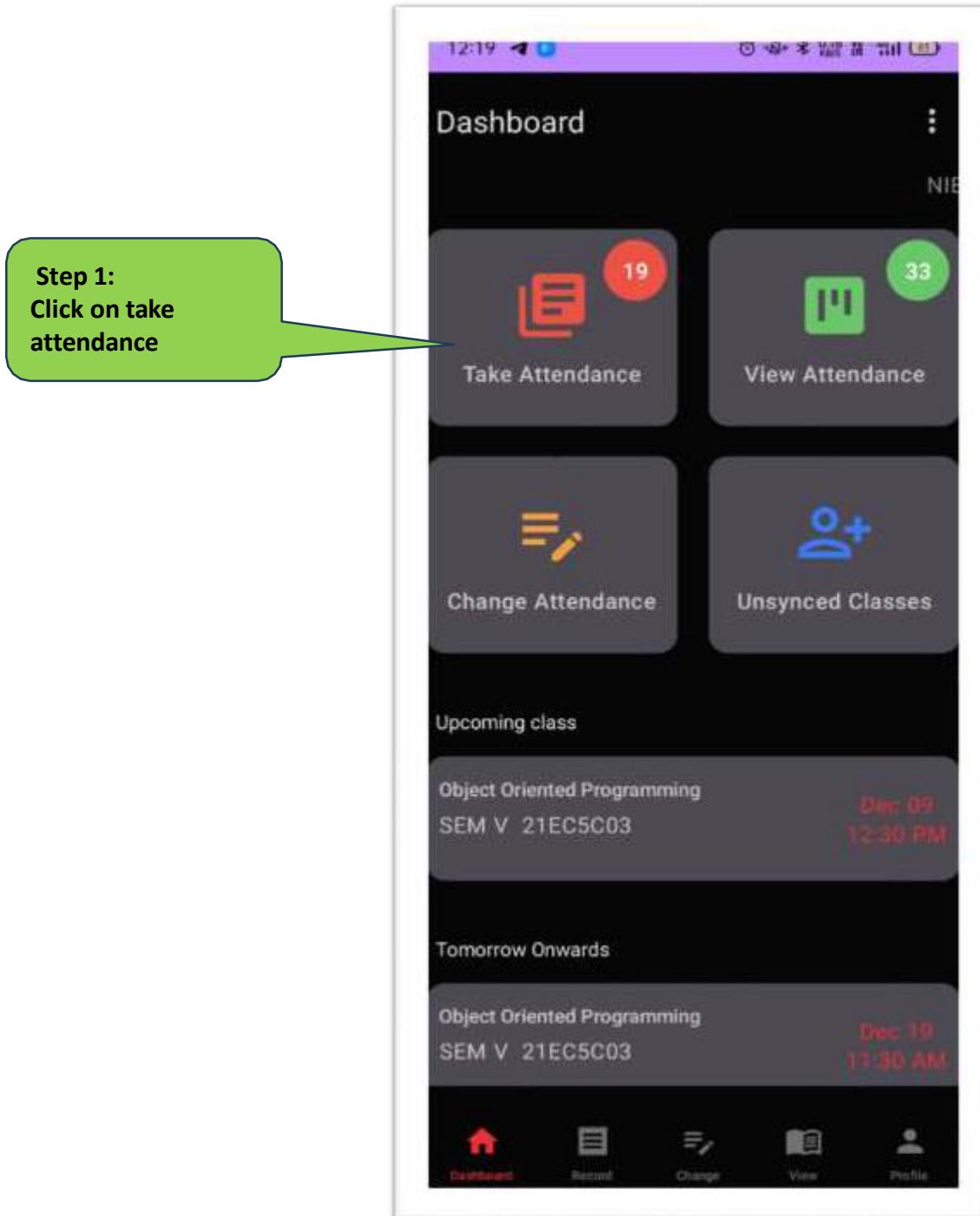
## 8. Un-synced Classes



If you select on un-synced classes below message will be displayed

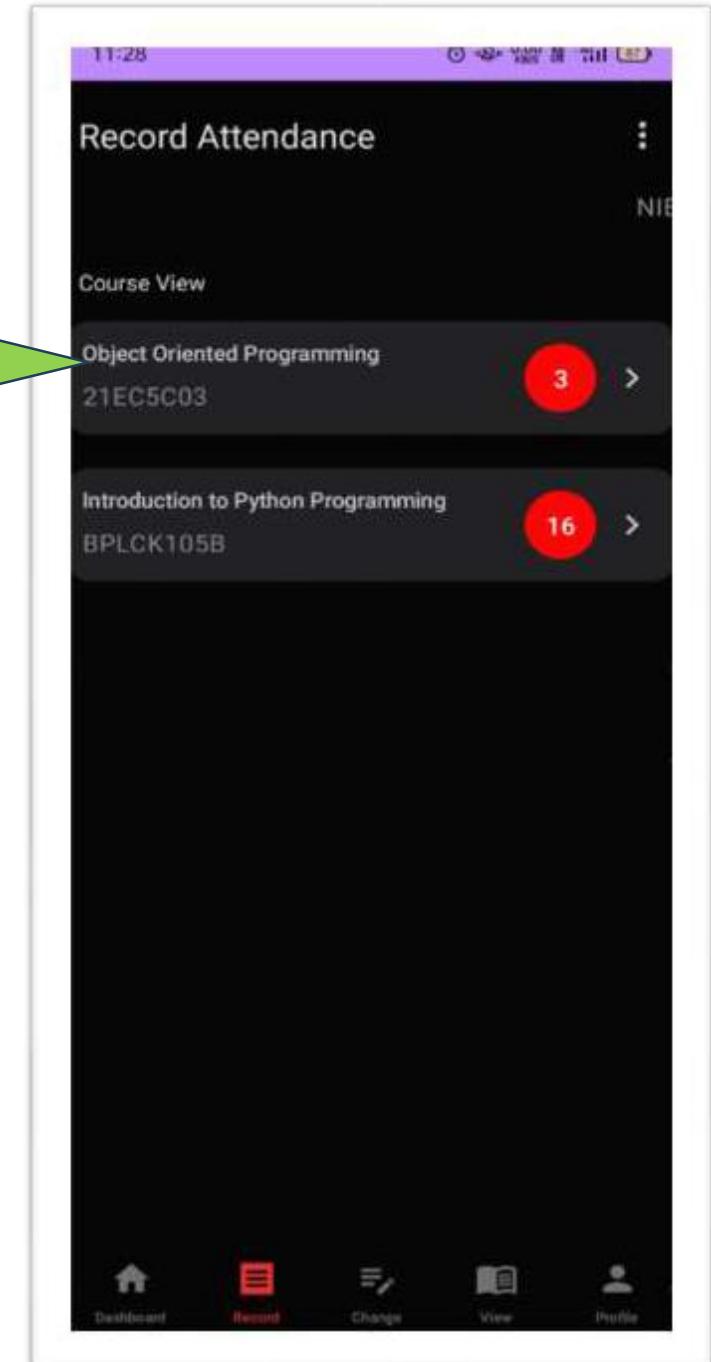


## 9. How to “Add Period’

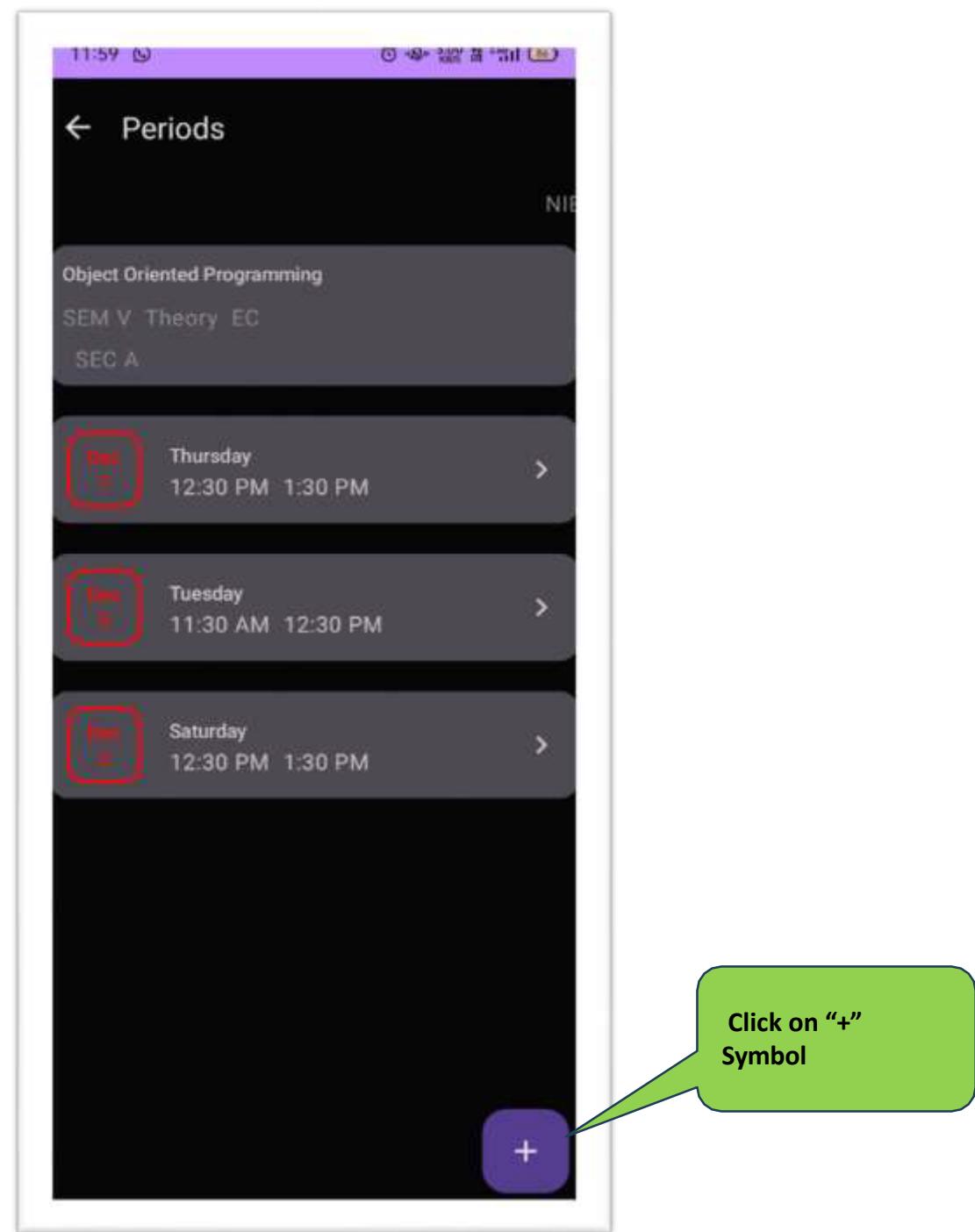


## 9. Add Period

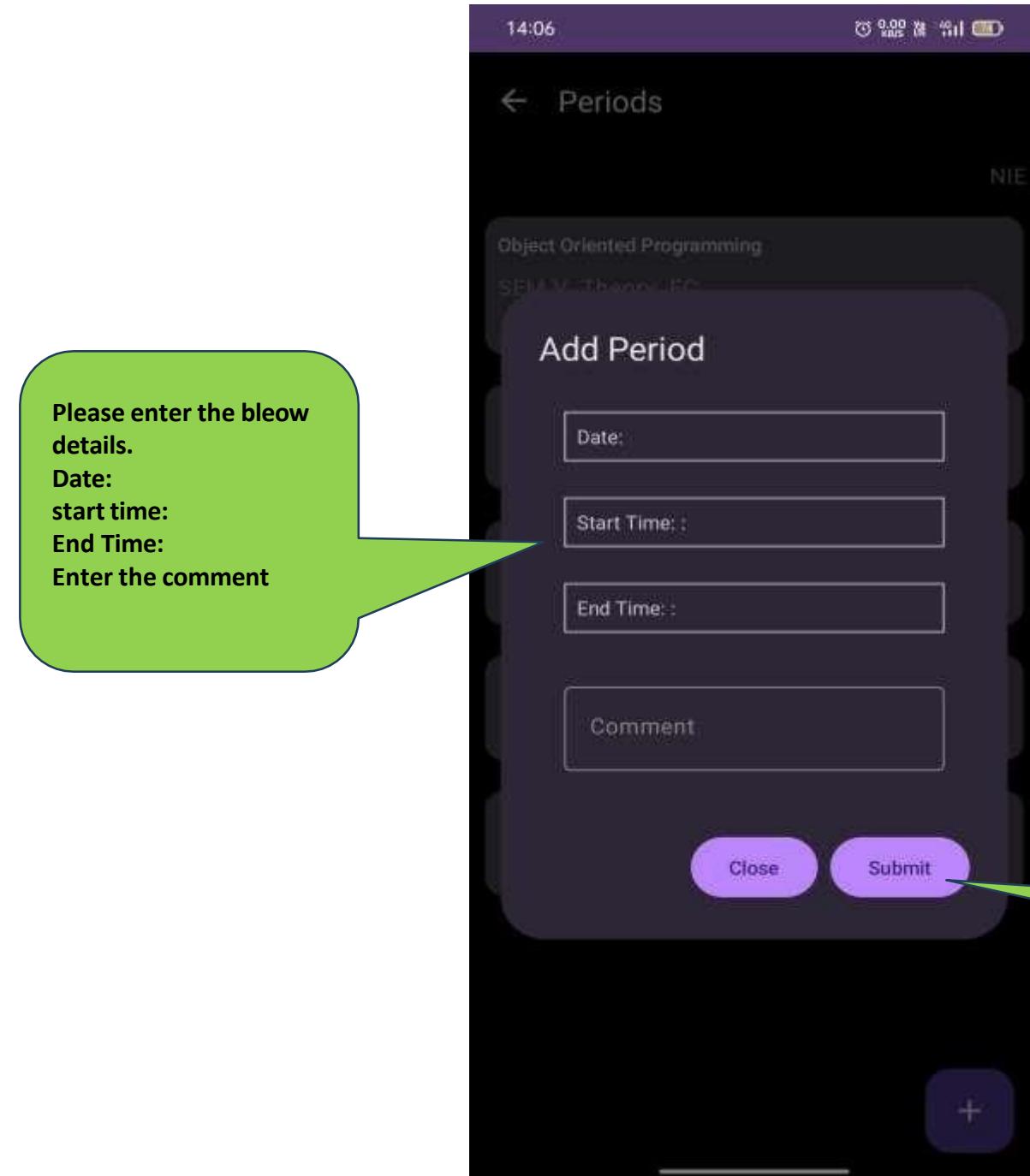
Here courses are displayed.  
Select the course for which  
course you want to Add  
Period.



## 9. Add Period



## 9. Add Period Page



Thank you

**CONTINEO**